

## **MOCAP Enrollment Procedures**

Formerly called MoVIP, the Missouri Course Access Program (MOCAP) provides a catalog of online courses. MOCAP students are guided through courses by Missouri-certified teachers. Courses are delivered over the Internet. MOCAP's mission is to offer Missouri students equal access to a wide range of high-quality courses, flexibility in scheduling, and interactive online learning that is neither time nor place dependent. MOCAP is not a school and does NOT offer a complete high school diploma program. Instead, they offer courses that will be applied to the student's transcript at the local school toward graduation. Successful MOCAP students will graduate with a high school diploma from the local school. Many schools distinguish MOCAP courses on a student's transcript by putting an asterisk next to them.

## **Participation Guidelines**

- Students interested in taking a MOCAP course must have been enrolled as our student at least one semester prior to this request and must be registered as a student here while completing these courses.
- Students will be allowed to enroll in MOCAP courses only if it is determined by the building principal, in conjunction with the guidance counselor and the IEP team (if applicable), that this is in the best educational interest of the student. If it is determined that this is not the best educational option for this student, they will be denied enrollment. The student and his/her guardian have the option to appeal to the board of education for reconsideration.
- Students must register during the same registration window that we register students for the regular school year.
- Students must continue to make adequate progress in the course, or they will be dropped from the course and credit will not be granted. Progress checks will be made by the certified teacher who is facilitating the courses at one-fourth, one-half, and three-fourths of the way through the semester.
- Students taking more than two courses must have an individualized learning plan (Individual Career and Academic Plan) to be created in partnership with their grade-level counselor.
- If a student fails a virtual course, they may not enroll in any other virtual courses.
- We do not provide internet access for courses taken off campus.
- We will provide a chromebook. We will provide connectivity technical support while the student is on campus, but we will not provide technical support for the use of the learning management system used by the virtual course provider.
- The district will not pay for classes that then cause the student to exceed a normal 7-period school day.
- All graduation policies regarding credit requirements and acquisition still apply.
- All policies regarding extracurricular participation still apply.
- Students taking the following courses online will be required to complete required state and local assessments on the scheduled dates:
  - Algebra I - Algebra I End of Course (EOC)

- Biology I - Biology I End of Course (EOC)
  - English II - English II End of Course (EOC)
  - Government - Government End of Course (EOC); Constitution Test
  - American History - Civics Test
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### **Student Skills Required for Success in Virtual Courses**

- Student has demonstrated time-management skills that indicate the student is capable of submitting assignment and completing course requirements without reminders.
- Student has demonstrated persistence in overcoming obstacles and willingness to seek assistance when needed.
- Student has demonstrated verbal or written communication skills that would allow the student to succeed in an environment where the instructor may not provide nonverbal cues to support the student's understanding.
- Student has the necessary computer or technical skills to succeed in a virtual course.
- Student has access to technology resources to participate in a virtual course.
- Student has had previous success in virtual coursework.